



Austin Office

4301 Westbank Drive, Ste. A150
Austin, Texas 78746

Dallas Office

4600 Greenville Ave. , Ste. 220
Dallas, Texas 75206

Houston Office

2500 Wilcrest, Ste. 300
Houston, Texas 77049

San Antonio Office

18756 Stone Oak Parkway, Ste. 200
San Antonio, Texas 78258

2024 CORPORATE TRANSPARENCY ACT REPORT ORDER FORM

On behalf of the Association named and described below, I am hereby representing that I am authorized to request the legal services indicated below, that I am acting on behalf of the Association in the capacity indicated below, and that the Association is engaging Cagle Pugh Ltd. LLP for the purpose of providing the documents indicated by my selections below, and that the Association agrees to pay for such services as indicated. **The Association is responsible for notifying Cagle Pugh whenever a new Board Member is elected or appointed after the initial reporting within ten (10) business days.**

Please select from the options below:

- Initial CTA Report Preparation and filing - \$250
- Amended CTA Report Preparation and filing - \$75

ADDITIONAL DOCUMENTS:

- Preparation of New or Revised CTA Compliance Bylaws (to require Board Members provide required BOI for reporting purposes to hold office)- \$450

*****FORM ON NEXT PAGE MUST BE COMPLETED IN FULL. CAGLE PUGH WILL CONTACT BOARD MEMBERS DIRECTLY TO SECURLY ACQUIRE IDENTIFICATION VERIFICATION DOCUMENTS.*****

Printed Name of Person Signing Agreement: _____

Printed Title of Person Signing Agreement: _____

Signature: _____

Date: _____

